

**SURRENDER OF POSSESSION FORM**

**(Vacating & Bond Refund Details)**

DATE: \_

PROPERTY ADDRESS:

TENANT(S): \_

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COMPLETE SET OF KEYS RETURNED YES/NO

IS THE PROPERTY CLEAN (Final Inspection Guide) YES/NO

IS PROPERTY VACANT OF GOODS/FURNITURE/PERSONAL ITEMS YES/NO

WAS THE PROPERTY CONNECTED TO THE NBN? YES/NO

CONTACT DETAILS:

MOBILE:

EMAIL:

|  |  |  |
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| **BANK ACCOUNT DETAILS:** |  | **FORWARDING ADDRESS:** |
| ACCOUNT NAME : |  |  |
| BSB: |  |  |
| ACCOUNT NUMBER: |  |  |
| BANK: |  |  |

DECLARATION: I BELIEVE I HAVE RECTIFFIED ALL ITEMS MADE AWARE TO ME BY MARVEL REALTY AND CONSENT FOR MARVEL REALTY TO MAKE THE NECESSARY DEDUCTIONS FROM MY BOND FOR ANY WORKS ORDERED.

TENANTS SIGNATURE(S):

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